

Kings/Tulare Continuum of Care on Homelessness  
Executive Board Meeting  
April 9, 2009  
Meeting Location: City of Tulare, Tulare

**Members Present:** Betsy McGovern, Nanette Villarreal, Mickie Manning, Linda Compo-Blazich, Denise Marchant, Machael Smith and Kyle Melton.

**Call meeting to order:** The meeting was called to order by President Betsy at 9:50 am.

**Minutes:** Minutes from the March meeting were presented. A motion to accept the minutes was made by Denise and seconded by Nannette.

**Treasurer:** Denise presented the budget. After a brief discussion the budget was accepted. A budget for next year will be drafted by Denise and will be presented at the May board meeting.

**Discussion/Action Items:**

- a. **Nominations**-Kyle gave an update on the status of the up coming Board and the term of offices according to the by-laws. The bylaws were written to stagger the various offices. Nannette announced with regret she would like to take a break from serving on the Board. Her position would need to be filled for the last year of her 2 year term. The position for VP, Internal Affairs will be open for nominations for the 2<sup>nd</sup> year of a 2 year term. Nominations will also be accepted from the floor at the next membership meeting.

An amendment to Bylaws reflecting the change for both positions, President and VP, Internal Affairs, will be presented to the general membership at the next meeting. It was announced there is a vacancy in the nominating committee. The Executive Board appoints this committee. A motion was made by Denise and seconded by Nannette to appoint Tome Doyle. Motion carried.

- b. **501c3 Update**-Kyle gave an update of the status of the 501c3. Kyle has been the point person for the process and has been in contact with the attorney, Steve Kabot. All documents requested by the attorneys have been provided. The articles of Inc. have been filed and accepted. The bylaws need to reflect that we are now incorporated. Denise will send a copy of the bylaws with amendment to Kyle who will forward to attorney.
- c. **Membership dues**-Member participation was discussed and it was decided to include with the renewal membership forms, a participation agreement which coincides with the bylaws, and a list of the various committees and a sign up form. This will make the renewal form 2 pages. Machael agreed to draft a participation agreement which will be included with the renewal form. Membership renewals will be mailed out by Denise by May 1, 2009 for the up coming 2009-10 year.

- d. **HUD TA proposal-** A homeless 101 for new grantees is forthcoming. Betsy will email Michael Daw to inquire about the release of contracts. Machael volunteered to be the designee from the K/T CoC and be part of the TA proposal. Betsy agreed to be available as time allows.
- e. **HMIS User license and 2009 recommendations-**Machael reanalyzed bed percentages and a discussion regarding user seats per agency was based on their percentages of beds. Machael identified 4 organizations that could possibly be the next step agencies for HMIS. Victory Outreach, Aspira, HHS, Turning Point. U.W. to invoice programs for payment of user seats. Nannette made a recommendation to cap at 5 user seats and actively go after the top 4 agencies. Denise 2<sup>nd</sup>. Motion carried.
- f. **McKinney Reauthorization Bill-** discussed.
- g. **10 year plan-**all proposals came in over our budget. A recommendation from the 10 year planning committee was to ask Vicki Stasch to coordinate and facilitate group discussions throughout Kings and Tulare County and to write and summarize outcomes. It was also recommended that Vicki be contacted and asked to partner with a housing consultant for the more technical components w/10 year plan. The recommendations were discussed and will be brought to the membership meeting. This discussion will be continued at the next Executive Board meeting in May.
- h. **Visalia City Council meeting-** The City of Visalia Redevelopment is going before the City Council to present their final plan on April 20<sup>th</sup>. There will be an opportunity for questions by the Council members. It was decided it would be a good idea if there was a representative from the CoC present. Linda agreed to go to the meeting and be prepared to answer questions should any be asked. The final plan includes \$5,000 for the K/T CoC's 501c3.

There being no further business the meeting was adjourned at 12:30 p.m.