

Kings Tulare Continuum of Care on Homelessness  
Executive Board Meeting  
Location: Housing Authority of Tulare County

**MINUTES**  
May 8, 2008

- Melton, President
- Marchant, Vice President Internal Affairs
- Doyle, Vice President External Affairs
- Villarreal, Treasurer
- McGovern, Secretary
- Smith, HMIS Consultant

1. **Call Meeting to Order**

The meeting was called to order at 9:05 a.m.

2. **Minutes**

The minutes from the April 2008 meeting are not available. They will be provided at the next meeting.

3. **Treasurer/Financial Report**

The account balance is \$16,411.64. Nanette presented the details of the financial report. There was a discussion about getting the \$12,000 reimbursement from Tulare County, as it still has not been received by Kings United Way. The need to work on the 08/09 budget was also discussed. It was decided to have a separate budget meeting. Meeting scheduled for May 14<sup>th</sup> at 4:30.

4. **Discussion/Action Items**

**a. Project Homeless Connect**

Denise provided an update. \$5,000 was received from the City of Visalia. June 6<sup>th</sup> is the SF PHC event that a few members are going to attend. We discussed sponsorship and not duplicating services. A list of sponsors will be sent to committee.

**b. HMIS - Project Coordinator Update and HMIS Implementation**

Machael provided an update on agencies being targeted for participation. El Primer Paso, Lighthouse Rescue Mission and St. Vincent de Paul are on the list. KCAO has decided to participate and should be implemented in late June or July. Family Services is in the process of implementation.

**c. HUD Exhibit 1 2008**

It was discussed that the lead agency should be Kings United Way. It was also discussed that the board should make a motion to put Betsy officially in charge of Exhibit 1 as a consultant. It was decided that Kyle would request a formal proposal with detailed deliverables and costs from Betsy.

The HUD registration opens on May 1<sup>st</sup> and HHN must be confirmed by June 30<sup>th</sup>. Nanette wants to write HMIS for three years at \$300,000. Family Services, Champions and Central Ca Family Crisis Center would also probably go for funding.

The 2008 NOFA will be published on or after July 1, 2008.

**d. Grant Application, SCE**

Machael requested increasing the SCE grant to \$15,000 so that the Continuum could ask for \$10,000 for the 10-year plan rather than \$5,000. Denise motioned for approval, Nanette seconded.

**e. Update on CoC 501c3 Process**

Kyle provided an update on the response from the last general membership meeting. The membership wants to move forward on becoming a 501c3. He stated that we would need approximately \$4,500 to cover the fees/costs. It was discussed that this amount should be discussed at the 08/09 budget meeting on May 14<sup>th</sup>.

**f. Grant Request Discussion**

Machael presented to grant opportunities – Bank of the Sierra and Jostens. Tom motioned to approve applying for the Bank of the Sierra grant in the amount of \$2,500, Denise seconded.

It was decided to hold off on applying for Jostens funding at this time. It will be revisited in the 3<sup>rd</sup> or 4<sup>th</sup> quarter.